

# S & L Property Management

## NOTICE OF INTENT TO VACATE

(To be used for month-to-month tenancies or 30 days prior to the expiration of a lease.)

This is to serve as a 30-day notice of my/our intent to vacate the premises at:

on \_\_\_\_\_  
(Final date at property)

I/We request a move-out inspection by the Owner on that date between the hours of:

\_\_\_\_\_  a.m./  p.m. and \_\_\_\_\_  a.m./  p.m. at which time  
I/WE will have moved all of my/our personal belongings and will return all keys.

I/We authorize you to show the Premises to prospective residents in accordance with the terms of our  
Rental Agreement.

The reason I am/we are vacating the Premises is: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My/Our forwarding address is: \_\_\_\_\_  
STREET  
\_\_\_\_\_  
CITY STATE ZIP

I/We understand that 30-days notice of my/our intent to vacate is required or I/we may be liable for  
your rental loss.

I/We also understand that you are required to return my/our Security Deposit and/or a list of itemized  
deductions within twenty-one (21) days of the date we actually vacate the unit, providing I/we have  
given you proper notice.

### AGENT:

Receipt of Tenants Notice of Intent to Vacate is  
hereby acknowledged on: \_\_\_\_\_

S & L Enterprises, Inc., dba S & L Property Management

AGENT

\_\_\_\_\_  
BY

\_\_\_\_\_  
TITLE

Preliminary Inspection: \_\_\_\_\_  
DATE TIME

### TENANT:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE

Final Inspection: \_\_\_\_\_  
DATE TIME